



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health

Monday, April 27, 2020 @ 12:00 PM – Goldsmith Conference Room
400 Market Ave N, Canton, OH, 44702

Minutes

Call to Order and Roll Call

Mayor Bernabei called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, April 27, 2020 at 12:03 PM with a quorum present.

Mr. Wyatt, Dr. Lakritz, Ms. Lucas, Dr. Johns and Mayor Bernabei were present. Present by telephone, was Dr. Hickman. Also present were William Sherer, Canton City Council President, James Adams and Robert Knight.

Unfinished Business

No unfinished business was discussed.

Update on COVID-19

James Adams presented an update on COVID-19 including local activities and statewide efforts. Mr. Adams reviewed quarantine procedures and discussed contact tracing.

Ms. Lucas asked Mr. Adams to monitor racial disparity in infection rates and outcomes.

Approve February 24, 2020 Board of Health Meeting Minutes

Mr. Wyatt moved and Ms. Lucas seconded a motion to approve the February 24, 2020 meeting minutes. A roll call to vote was taken:

Dr. Hickman – Yes	Mr. Wyatt – Yes	Dr. Lakritz – Yes
Ms. Lucas – Yes	Dr. Johns – Yes	

Motion passed unanimously.

Approve March 23, 2020 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the March 23, 2020 meeting minutes, with a minor correction. A roll call to vote was taken:

Dr. Hickman – Yes	Mr. Wyatt – Yes	Dr. Lakritz – Yes
Ms. Lucas – Yes	Dr. Johns – Yes	

Motion passed unanimously.

Approve List of Bills for \$201,412.64

Dr. Lakritz asked Mr. Adams about a purchase of equipment for meetings and said that she would like to explore the use of Zoom, or a similar platform, for future meetings. Ms. Lucas would prefer this as well.

Dr. Johns motioned and Ms. Lucas seconded a motion to approve payment of the list of bills for \$201,412.64. A roll call to vote was taken:

Dr. Hickman – Yes	Mr. Wyatt – Yes	Dr. Lakritz – Yes
Ms. Lucas – Yes	Dr. Johns – Yes	

Motion passed unanimously.

Mayor Bernabei spoke about uncertainty of the city's budget and requested that the board now consider item 9.a. on the agenda.

Approve 2020 Resolution

a. 2020-04: Adjusting Pay Compensation for Employees

Mr. Adams reviewed the criteria necessary for staff to receive a 2% increase.

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve resolution 2020-04 authorizing an adjustment of pay compensation for employees. A roll call to vote was taken:

Dr. Hickman – Yes	Mr. Wyatt – Yes	Dr. Lakritz – Yes
Ms. Lucas – Yes	Dr. Johns – Yes	

Motion passed unanimously.

Mayor Bernabei asked that the board now return to consideration of item 7.a. on the agenda.

Approve Personnel:

a. Appointment of Staff Nurse II (R5)

Ms. Lucas moved and Dr. Lakritz seconded a motion to offer the position of Staff Nurse II (R5) to Barbara Butler at \$49,548.00 with a start date of May 11, 2020 with a 90-day probationary period to come out of Nursing Fund (7601.303001) and Get Vaccinated Fund (2321). A roll call to vote was taken:

Dr. Hickman – Yes	Mr. Wyatt – Yes	Dr. Lakritz – Yes
Ms. Lucas – Yes	Dr. Johns – Yes	

Motion passed unanimously.

b. Appointment of Vital Statistics Administrative Supervisor (R4)

Dr. Johns moved and Ms. Lucas seconded a motion to offer the position of Vital Statistics Administrative Supervisor (R4) to Sean Green at \$40,047.00 with a start date of May 4, 2020 with a 90-day probationary period with a second choice of Shannon Trego at \$40,047.00 with a start date of May 4, 2020 with a 90-day probationary period to come out of Vital Statistics/Administration Fund (7601.301001). A roll call to vote was taken:

Dr. Hickman – Yes	Mr. Wyatt – Yes	Dr. Lakritz – Yes
Ms. Lucas – Yes	Dr. Johns – Yes	

Motion passed unanimously.

c. Approve Pathways Community HUB Coordinator (R4) Position Description

The board discussed the minimum requirements listed on the description and noted a discrepancy between the minimum requirements and minimum credentials.

Ms. Lucas moved and Dr. Johns seconded a motion to approve the Pathways Community HUB Coordinator (R4) position description with minor corrections. A roll call to vote was taken:

Dr. Hickman – Yes	Mr. Wyatt – Yes	Dr. Lakritz – Yes
-------------------	-----------------	-------------------

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

d. Probationary Period Ending for Amanda Archer, OPHII Director (R8), Retroactive to April 4, 2020

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the probationary period ending for Amanda Archer, OPHII Director (R8), retroactive to April 4, 2020 with a pay increase of \$1,491.00 making her new salary \$57,809.00. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

e. Probationary Period Ending for Robert Knight, Performance Improvement & Accreditation Coordinator (R5), Retroactive to April 4, 2020

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the probationary period ending for Robert Knight, Performance Improvement & Accreditation Coordinator (R5), retroactive to April 4, 2020 with a pay increase of \$1,22.00 making his new salary \$44,441.00. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Approve Recommendations of the Hearing Officer for April 27, 2020

Dr. Johns moved and Mr. Wyatt seconded a motion to approve the recommendation of the Hearing Officers for April 27, 2020. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Approve 2020 Resolutions

b. 2020-05: Abatement of Public Nuisances

Dr. Lakritz moved and Dr. Johns seconded a motion to approve resolution 2020-05 approving the abatement of public nuisances. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Grants in Response to COVID-19

- a. **Approve Agreement with the Sisters of Charity Foundation to Receive \$4,000.00 for a Grant for Emergency Response Support Due to COVID-19 pandemic and will be used to support care packages for individuals with chronic disease that include cleaning, disinfection and personal hygiene supplies**

Mr. Wyatt moved and Dr. Johns seconded a motion to approve an agreement with the Sisters of Charity Foundation to receive \$4,000.00 for a grant for emergency response support due to a COVID-19 pandemic and will be used to support care packages for individuals with chronic disease that include cleaning, disinfection and personal hygiene supplies. The board discussed how individuals receiving these packages would be identified and a roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

- b. **Approve Agreement with HealthPath Foundation of Ohio to Receive \$8,750.00 for a Grant for Care Packages for Pregnant Women and Families with a Child Under Age One due to COVID-19 to be Used before August 1, 2020**

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve an agreement with HealthPath Foundation of Ohio to receive \$8,750.00 for a grant for care packages for pregnant women and families with a child under age one due to COVID-19 to be used before August 1, 2020. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

- c. **Approve Agreement with Stark County Combined General Health District to Receive \$63,270.00 for a FY20 Coronavirus Response Grant with a Period of March 16, 2020 through March 15, 2021**

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve an agreement with Stark County Combined General Health District for an FY20 Coronavirus response grant with a period of March 16, 2020 through March 15, 2021. The board discussed how the funds might be used and a roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Approve Agreement United Way of Greater Stark County to Receive \$94,364.00 for Infant Mortality Funding Allocation to the Health Department for the Period of April 1, 2020 to June 30, 2021

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approved an agreement with United Way of Greater Stark County to receive \$94,364.00 for infant mortality funding allocation to the health department for the period of April 1, 2020 to June 30, 2020. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Authorize Agreement for Akron Children’s Hospital, as a Care Coordinating Agency, Effective as of January 1, 2020 for Employment of Community Health Workers to Perform Care Coordination Services for Pregnant Women, Women of Childbearing Age and Adults with Chronic Disease using the Care Coordination Systems Pathways HUB Connect

Ms. Lucas moved and Dr. Lakritz seconded a motion to authorize an agreement for Akron Children’s Hospital, as a care coordinating agency, effective as of January 1, 2020 for employment of community health workers to perform care coordination services for pregnant women, women of childbearing age and adults with chronic disease using the care coordination systems Pathways HUB Connect. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Authorize an Agreement Addendum with Kent State University, College of Public Health for a Comprehensive Evaluation of the Canton/Stark THRIVE Project to Extend the Current Agreement from May 31, 2020 to October 31, 2020

Dr. Johns moved and Dr. Lakritz seconded a motion to authorize an agreement addendum with Kent State University, College of Public Health, for a comprehensive evaluation of the Canton/Stark THRIVE Project to extend the current agreement from May 31, 2020 to October 31, 2020. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Approve Agreement with The Historic Onesto Event Center for Rental Costs for the Health Department’s All Staff Meeting to be Held Wednesday, October 28, 2020 at a Cost not to Exceed \$575.00

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve an agreement with The Historic Onesto Event Center for rental costs for the health department’s all staff meeting to be held Wednesday, October 28, 2020 at a cost not to exceed \$575.00. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Abstain

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed with four votes for and one abstention.

Approve Maternity Licensure Application for Mercy Medical Center (A roll call vote is needed)

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve the maternity licensure application for Mercy Medical Center. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Acceptance of Reports

- a. **Medical Director** – Nothing additional.
- b. **Nursing/WIC** – Diane Thompson reported COVID-19 cases numbers for Canton to the board as well as testing requirements.
- c. **Laboratory** – Nothing additional.
- d. **OPHII** – Amanda Archer reported to the board that requests are now being accepted to send Narcan kits via mail, in response to the COVID-19 pandemic. She also reported that the Flu season is ending soon and that the public information officer has send 20 Health Alert Network messages so far this year, a 1400% increase compared to the same period last year.

Dr. Lakritz asked about the status of a study regarding faith-based organizations in Narcan distribution. Ms. Archer reported that the report should be ready to present at the board meeting in October.

- e. **THRIVE** – Dawn Miller reported to the board that THRIVE is working with the Homeless Coalition to find non-congregate housing.
- f. **Environmental Health** – Nothing additional.
- g. **Air Pollution Control** – Terri Dzienis reviewed the division’s written report and the ongoing suspension of air monitoring and field work by Ohio EPA.
- h. **Vital Statistics** – Nothing additional.
- i. **Fiscal** – Christi Allen reviewed the written fiscal report and her plans to revamp it soon.
- j. **Health Commissioner** – Nothing additional.
- k. **Accreditation Team** – Nothing additional.
- l. **Quality Improvement and Performance Management** – Nothing additional.

Dr. Hickman reported that Ohio is ranked 47th nationwide for per-capita COVID-19 testing.

Mr. Wyatt moved and Dr. Johns seconded a motion to accept the division reports. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously.

Other Business

Dr. Lakritz said that she would like to see the results from the staff satisfaction survey and to consider board actions necessary to address them. Ms. Lucas suggested that a board work session may be needed. James Adams said that a narrated presentation was made and that he would make it available to the board.

Next Meeting: Monday, May 18, 2020 at 12:00 PM

Adjourn

Mr. Wyatt moved and Dr. Johns seconded a motion to adjourn. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes


Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion passed unanimously. The meeting adjourned at 1:38 PM.

 DVM
President of the Board of Health

 Janice Adams, MPA, MS
Secretary to the Board of Health

May 18, 2020
Date of Approval